



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION
MARINE CORPS BASE QUANTICO
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QUANTICO VIRGINIA 22134-5001

Canc: Feb 2024

MCINCR-MCBQBul 1050
B 013

02 DEC 2022

MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION-MARINE CORPS BASE QUANTICO
BULLETIN 1050

From: Commander, Marine Corps Installations National Capital Region-Marine
Corps Base Quantico

To: Distribution List

Subj: HOLIDAY ROUTINE FOR CALENDAR YEAR 2023

Ref: (a) MCO 1050.3J
(b) MILPERSMAN 1050-290
(c) MILPERSMAN 1050-280
(d) MCBO 1050.1E
(e) 5 U.S.C. 6103

Encl: (1) Federal Holiday Schedule

1. Situation. The dates of recognized Federal holidays outlined in enclosure (1) can be found at the Office of Personnel Management (OPM) website. The OPM publishes changes to the dates on which recognized Federal holidays are to be observed, as authorized by Presidential Executive Orders.

2. Mission. To promulgate policy for the observance of Federal holidays. Publication of this Bulletin is intended to achieve consistency in the holiday routine designated for Marine and civilian employees assigned to Marine Corps Installations National Capital Region-Marine Corps Base Quantico (MCINCR-MCBQ), and facilitate long-range personal planning.

3. Execution

a. Commander's Intent and Concept of Operations. I expect leaders and supervisors of MCINCR-MCBQ organizations to afford our military and civilian personnel the maximum opportunity for time off to safely enjoy the Federal holidays. Leave and liberty should be granted consistent with mission requirements in a liberal manner that is equitable and fair to all.

b. Subordinate Element Missions

(1) Commanding Officers shall authorize leave and/or liberty for military personnel to celebrate the Federal holidays in accordance with the references (a), (b), (c), and (d) as applicable;

(2) Authorized leave in addition to holiday leave for civilian personnel to celebrate the Federal holidays in accordance with reference (e);

(3) Close of business (COB) will be defined by the Commanding Officers, starting no earlier than noon on the prescribed day.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

4. Administration and Logistics

a. All Officers, Staff Non-Commissioned Officers in Charge, and supervisors will conduct the appropriate safety briefs and vehicle inspections prior to departure for holiday liberty.

b. MCINCR-MCBQ Bulletins are published electronically and can be found at the following website: <https://www.quantico.marines.mil/Offices-Staff/Adjutant/Bulletins/>.

5. Command and Signal

a. Command

(1) This Bulletin is applicable to MCINCR-MCBQ General and Special Staff Departments and MCINCR-MCBQ subordinate units.

(2) This Bulletin is not applicable to all tenant commands aboard MCBQ, those commands should refer to their higher headquarters posted holiday routine.

b. Signal. This Bulletin is effective the date signed.


MICHAEL L. BROOKS

DISTRIBUTION: B

FEDERAL HOLIDAYS

Martin Luther King Jr's Birthday (Monday, 16 January 2023)
Liberty period = COB, Thursday, 12 Jan - 0730, Tuesday, 17 Jan

Washington's Birthday (Monday, 20 February 2023)
Liberty period = COB, Thursday, 16 Feb - 0730, Tuesday, 21 Feb

Memorial Day (Monday, 29 May 2023)
Liberty period = COB, Friday, 26 May - 0730, Wednesday, 31 May

Juneteenth (Monday, 19 June 2023)
Liberty period = COB, Friday, 16 Jun - 0730, Tuesday, 20 Jun

Independence Day (Tuesday, 4 July 2023)
Liberty period = COB, Friday, 30 Jun - 0730, Wednesday, 5 Jul

Labor Day (Monday, 4 September 2023)
Liberty period = COB, Friday, 1 Sep - 0730, Wednesday, 6 Sep

Columbus Day (Monday, 9 October 2023)
Liberty period = COB, Friday, 6 Oct - 0730, Tuesday, 10 Oct

Veterans Day (Friday, 10 November 2023)
Liberty period COB, Thursday, 9 Nov - 0730, Tuesday, 14 Nov *

Thanksgiving Day (Thursday, 23 November 2023)
Liberty period = COB, Wednesday, 22 Nov - 0730, Monday, 27 Nov

Christmas Day (Monday, 25 December 2023)
Liberty period = 1630, Friday, 22 Dec - 0730, Wednesday, 27 Dec

New Year's Day (Monday, 1 January 2024)
Liberty period = 1630, Friday, 29 Dec - 0730, Wednesday, 3 Jan