

UNITED STATES MARINE CORPS

MARINE CORPS BASE 3250 CATLIN AVENUE QUANTICO VIRGINIA 22134 5001

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MARINE CORPS BASE BULLETIN 1050

From: Commander

To: Distribution List

Subj: HOLIDAY ROUTINE FOR CALENDAR YEAR 2014

Ref: (a) MCO 1050.3J

(b) NAVPERS 15560D, par. 1050-280

(c) MCBO 1050.1B (d) 5 U.S.C. 6103

Encl: (1) Federal Holidays

- 1. <u>Situation</u>. The dates of recognized Federal holidays can be found at the Office of Personnel Management (OPM) website. The OPM publishes changes to the dates on which recognized Federal holidays are to be observed, as authorized by Presidential Executive Orders.
- 2. <u>Mission</u>. To promulgate policy for the observance of Federal holidays. Publication of this Bulletin is intended to achieve consistency in the holiday routine designated for Marine and civilian employees assigned to Marine Corps Base Quantico (MCBQ), and facilitate individual long-range personal planning.

4. Execution

a. Commander's Intent and Concept of Operations. I expect leader and supervisors of MCBQ organizations to afford our military and civilian personnel the maximum opportunity for time off to safely enjoy the Federal holidays. Leave and liberty should be granted consistent with mission requirements in a liberal manner that is equitable and fair to all.

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b. Subordinate Element Missions.

- (1) Commanding Officers shall authorize leave and/or liberty for military personnel to celebrate the Federal holidays in accordance with references (a), (b), (c) as applicable, and this Bulletin.
- (2) Authorized leave in addition to holiday leave for civilian personnel to celebrate the Federal holidays in accordance with reference (d) and this Bulletin.
- 5. <u>Administration and Logistics</u>. All levels will conduct the appropriate safe driving and recreational activities instruction prior to each holiday.

6. Command and Signal

- a. <u>Command</u>. This Bulletin is applicable to MCBQ activities and tenant activities administratively serviced by MCBQ.
 - b. Signal. This Order is effective the date signed.

/s/ DAVID W. MAXWELL

DISTRIBUTION: A

FEDERAL HOLIDAYS

Martin Luther King Jr's Birthday (Monday, 20 January 2014) 1200, Friday, 17 January 2014 - 0730, Tuesday, 21 January 2014

President's Day (Monday, 17 February 2014) 1200, Friday, 14 February 2014 - 0730, Tuesday, 18 February 2014

Memorial Day (Monday, 26 May 2014) 1200, Friday, 23 May 2014 - 0730, Tuesday, 27 May 2014

Independence Day (Friday, 4 July 2014)
1200, Thursday, 3 July 2014 - 0730, Monday, 7 July 2014

Labor Day (Monday, 1 September 2014) 1200, Friday, 29 August 2014 - 0730, 2 Tuesday, September 2014

Columbus Day (Monday, 13 October 2014) 1200, Friday, 10 October 2014 - 0730, Tuesday, 14 October 2014

Veterans Day (Tuesday, 11 November 2014) 1200, Monday, 10 November 2014 - 0730, Wednesday, 12 November 2014

Thanksgiving Day (Thursday, 27 November 2014) 1200, Wednesday, 26 November 2014 - 0730, Monday 1 December 2014

Christmas Day (Thursday, 25 December 2014) 1200, Wednesday, 24 December 2014 - 0730, Monday, 29 December 2014

New Year's Day (Thursday, 1 January 2014) 1200, Wednesday, 31 December 2014 - 0730, Monday, 5 January 2014