



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION  
MARINE CORPS BASE QUANTICO  
3250 CATLIN AVENUE  
QUANTICO VIRGINIA 22134-5001

MCINCR-MCBQO 5090.5A  
B 046

**AUG 19 2021**

MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION-MARINE CORPS  
BASE QUANTICO ORDER 5090.5A

From: Commander, Marine Corps Installations National Capital Region-Marine Corps Base  
Quantico

To: Distribution List

Subj: ENVIRONMENTAL STEWARDSHIP AWARDS PROGRAM

Ref: (a) MCO P1050.3J  
(b) MCBO 12451.1

Encl: (1) Marine Corps Installations National Capital Region-Marine Corps Base Quantico  
Environmental Award Nomination Form

1. Situation. To distribute procedures for the implementation and management of an Environmental Stewardship Awards Program aboard Marine Corps Installations National Capital Region-Marine Corps Base Quantico (MCINCR-MCBQ) in accordance with the references.

2. Cancellation. MCBO 5090.5 W/CH 1

3. Mission. This program is created in order to award individuals or groups from MCINCR-MCBQ for implementing activities that establish, enhance, and/or promote environmental stewardship. This revision has changes and should be reviewed in its entirety.

4. Execution

a. This order establishes the criteria and eligibility for nominating individuals or groups for an environmental stewardship award. Anyone can nominate an individual or group from MCINCR-MCBQ to the Natural Resources and Environmental Affairs (NREA) Branch Review Panel for an award. Eligible nominees are defined as any military member, Department of Defense (DoD) civilian, or resident of Base Housing. This eligibility is extended to members of any MCINCR-MCBQ recognized club or volunteer group.

b. The enclosure is the standardized nomination form that will be used to submit nominations. Submit nominations to the NREA Review Panel for consideration; the NREA Review Panel's recommendations are forwarded to the Base Commander for approval.

c. The NREA Review Panel is comprised of five members: the Head of the NREA Branch, NREA Branch Deputy, and NREA Branch Section Heads for the Compliance, Planning, and Natural Resources Sections. Panel participants will convene annually to review nominations for

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awards. Awards will be presented annually on or around Earth Day activities for MCINCR-MCBQ.

d. Criteria for award nomination

(1) Environmental impact mitigation measures

- (a) Elimination of waste by means of reduction, reuse, and recycling plans.
- (b) Greenhouse gas reduction measures. (i.e., carpooling, biofuels, electric cars).
- (c) Energy and water conservation initiatives.

(2) Positive impacts on the workplace

- (a) Demonstrated leadership in environmental endeavors (i.e., creates an environmental committee or working group).
- (b) Maintains environmental initiatives.
- (c) Promotes environmental outreach (i.e., e-mail, posters, meetings).

(3) Environmental Projects

- (a) Promotes sustainability.
- (b) Provides a positive benefit to cost ratio.

e. Awards are presented to the winning individuals or groups on an annual basis on or around Earth Day. All award recipients (including volunteer groups and individuals) are awarded with a certificate and will have their accomplishments posted on the MCINCR-MCBQ webpage. Additionally, and as permitted, military members and DoD civilian employees are awarded two days of special liberty or time off in accordance with references (a) and (b), respectively.

f. Submit completed award nomination forms to the NREA Branch, Environmental Management System Coordinator. Submit completed award nomination by no later than 1 March.

5. Administration and Logistics

a. Assistant Chief of Staff, Installation and Environment Division (G-F), NREA Branch

(1) Encourage individuals and groups to implement activities that establish, enhance, and/or promote environmental stewardship aboard MCINCR-MCBQ in accordance with Federal laws, regulations, Executive Orders, and Marine Corps Orders, policy and guidance.

(2) Assemble the awards review panel as directed in paragraph 4c.

(3) Arrange for the presentation of the award(s) to the winning individual(s) or group(s) on an annual basis on or around Earth Day activities for MCINCR-MCBQ.

b. Activity Heads

(a) Encourage all hands to compete, as well as nominate other individuals or groups, for this award.

6. Command and Signal

a. Command. This order is applicable to all MCINCR-MCBQ Activities.

b. Signal. This order is effect the date signed.

  
MICHAEL L. BROOKS

DISTRIBUTION: A





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MARINE CORPS BASE  
3250 CATLIN AVENUE  
QUANTICO, VIRGINIA 22134-5001

MCBO 5090.5  
B 046

DEC 03 2014

MARINE CORPS BASE ORDER 5090.5 Ch 1

From: Commander  
To: Distribution List

Subj: ENVIRONMENTAL STEWARDSHIP AWARDS PROGRAM

Ref: (a) MCO P1050.3J  
(b) MCBO 12451.1

Encl: (1) Marine Corps Base Quantico (MCBQ) Environmental Award  
Nomination Form

1. Purpose. To distribute procedures for the implementation and management of an Environmental Stewardship Awards Program aboard MCBQ in accordance with the references.

2. Background. This program is created in order to award individuals or groups from MCBQ for implementing activities that establish, enhance, and/or promote environmental stewardship.

3. Information

a. This Order establishes the criteria and eligibility for nominating individuals or groups for an environmental stewardship award. Anyone can nominate an individual or group from MCBQ to the Natural Resources and Environmental Affairs Branch (NREA) Review Panel for an award. Eligible nominees are defined as any military member, Department of Defense (DoD) civilian, or resident of Base Housing. This eligibility is extended to members of any MCBQ recognized club or volunteer group.

b. The enclosure is the standardized nomination form that will be used to submit nominations. Submit nominations to the NREA Review Panel for consideration; the NREA Review Panel's recommendations are forwarded to the Base Commander for approval.

c. The NREA Review Panel is comprised of five members. The panel will be composed of the Head of the NREA Branch, NREA Branch Deputy, and NREA Branch Section Heads for the Compliance, Planning, and Natural Resources Sections. Panel participants will convene bi-annually to review nominations for awards.

d. Criteria for award nomination

(1) Environmental impact mitigation measures

(a) Elimination of waste by means of reduction, reuse, and recycling plans.

(b) Greenhouse gas reduction measures. (i.e., carpooling, biofuels, electric cars).

(c) Energy and water conservation initiatives.

(2) Positive impacts on the workplace

(a) Demonstrated leadership in environmental endeavors (i.e., creates an environmental committee or working group).

(b) Maintains environmental initiatives.

(c) Promotes environmental outreach (i.e., e-mail, posters, meetings).

(3) Environmental Projects

(a) Promotes sustainability.

(b) Provides a positive benefit to cost ratio.

e. Awards are presented to the winning individuals or groups on a bi-annual basis. All award recipients (including volunteer groups and individuals) are awarded with a certificate and have their accomplishments posted on the MCBQ webpage. Additionally, and as permitted, military members and DoD civilian employees are awarded two days of special liberty or time off in accordance with references (a) and (b), respectively.

f. Send completed award nomination forms to the EMS Section Head, Building 3049 Bordelon Street, Quantico, Virginia 22134.

4. Responsibilities

a. Assistant Chief of Staff, GF, NREA Branch

(1) Encourage individuals and groups to implement activities that establish, enhance, and/or promote environmental stewardship aboard MCBQ in accordance with Federal laws, regulations, Executive Orders, and Marine Corps Orders, policy and guidance.

(2) Assemble the awards review panel as directed in paragraph 3c.

(3) Arrange for the presentation of the award(s) to the winning individual(s) or group(s) on a semi-annual basis.

b. Activity Heads. Encourage all hands to compete, as well as nominate other individuals or groups, for this award.



A. D. BROUGHTON  
Chief of Staff

DISTRIBUTION: A



**From:** [MCBO Paperwork Routing](#)  
**To:** [Groves CIV Catalina P](#)  
**Subject:** Status Update on: MCINCR-MCBQO 5090.5A Environmental Stewardship Awards Program  
**Date:** Wednesday, February 24, 2021 8:46:58

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Status Update on: MCINCR-MCBQO 5090.5A Environmental Stewardship Awards Program

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Approval Workflow started by Groves CIV Catalina on 2/18/2021 1:19 PM

Comment: \_\_\_\_\_

SUBJECT: MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION-MARINE CORPS BASE QUANTICO ORDER  
5090.5A

IMPORTANCE: ROUTINE

SSIC: 5000 GENERAL ADMINISTRATION AND MANAGEMENT RECORDS

SIGNATURE TYPE: WET

References:

- (a) MCO P1050.3J
- (b) MCBO 12451.1
- (c) MCBO 5090.5

SITUATION:

-- To update the current Base order

BACKGROUND:

-- The program is created in order to award individuals or groups from MCINCR-MCBQ for implementing activities that establish, enhance, and/or promote environmental stewardship.

RECOMMENDATION:

-- That Col. Bentley III sign the updated Base order.

Approved by Provenzano CIV Joseph D on 2/24/2021 8:46 AM

Comment: MCBQ\_G-F\_Leaders - No comments provided.

**From:** [MCBO Paperwork Routing](#)  
**To:** [Groves CIV Catalina P](#)  
**Cc:** [Groves CIV Catalina P](#)  
**Subject:** Approval Workflow has completed on MCINCR-MCBQO 5090.5A Environmental Stewardship Awards Program.  
**Date:** Friday, March 05, 2021 13:06:12

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**Approval Workflow** has completed on [MCINCR-MCBQO 5090.5A Environmental Stewardship Awards Program](#).

Approval Workflow on MCINCR-MCBQO 5090.5A Environmental Stewardship Awards Program has ended because Sack SSgt Hannah H rejected the document.

Approval Workflow started by Groves CIV Catalina on 2/18/2021 1:19 PM

Comment: \_\_\_\_\_

SUBJECT: MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION-MARINE CORPS BASE QUANTICO ORDER 5090.5A

\_\_\_\_\_  
IMPORTANCE: ROUTINE

SSIC: 5000 GENERAL ADMINISTRATION AND MANAGEMENT RECORDS

SIGNATURE TYPE: WET

\_\_\_\_\_  
References:

- (a) MCO P1050.3J
- (b) MCBO 12451.1
- (c) MCBO 5090.5

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SITUATION:

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RECOMMENDATION:

- That Col. Bentley III sign the updated Base order.

\_\_\_\_\_  
Approved by Provenzano CIV Joseph D on 2/24/2021 8:46 AM

Comment: MCBQ\_G-F\_Leaders - No comments provided.

Approved by Classfigueroa LCpl Lizbeth on 2/24/2021 9:07 AM

Comment: MCBQ\_G-1\_Adjutant\_Section - 2/24- Package ready for review.

Rejected by Sack SSgt Hannah H on 3/5/2021 1:06 PM

Comment: MCBQ\_G-1\_Adjutant Chief - Good Afternoon Ma'am,

I am returning the attached order due to it not being in five paragraph format in accordance with MCO 5215.1K. I have also attached an excerpt of MCO 5215.1K specifying the required paragraphs. Please let me know if you have any questions.

[View the workflow history.](#)

