



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION
MARINE CORPS BASE QUANTICO
3250 CATLIN AVENUE
QUANTICO, VIRGINIA 22134-5001

MCINCR-MCBQO 8027.1C
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MARINE CORPS INSTALLATIONS NATIONAL CAPITAL REGION MARINE CORPS BASE
QUANTICO ORDER 8027.1C

From: Commander, Marine Corps Installations National Capital
Region - Marine Corps Base Quantico
To: Distribution List

Subj: EXPLOSIVE ORDNANCE DISPOSAL

Ref: (a) NAVMC 3500.66
(b) MCO 8027.1D
(c) MCO 3571.2H
(d) MCBO 3570.1A
(e) MCBO 3057.1B
(f) NAVSEA OP 5 Vol 1
(g) SECNAV M-5510.36
(h) MCO 4790.2
(i) MCO 8020.10
(j) DoDI 3025.21
(k) MCO 4400.150

1. Situation

a. Purpose. This order outlines the mission, capabilities, responsibilities, and operating procedures of the Marine Corps Installations National Capital Region (MCINCR) - Marine Corps Base Quantico (MCBQ) Explosive Ordnance Disposal (EOD) Section. The instructions contained herein are provided to ensure prompt, continuous, efficient, and safe EOD operations and support.

b. Summary of Revision. This revision contains a significant number of changes and should be reviewed in its entirety.

c. Cancellation. MCBO 8027.1B.

d. Information. References (a) through (c) detail EOD requirements and responsibilities under the Marine Corps EOD Program. Reference (d) is the MCBQ Regulations for Ranges, Training Areas (RTA) and Airspace. Reference (e) provides guidance on bomb threats and searching procedures. Reference (f) provides requirements for the safe handling, transportation and storage of explosives. Reference (g) specifies classified material security requirements. Reference (h) is the Field-Level Maintenance Management Policy (FLMMP). Reference (i) provides guidance and policy for the Marine Corps Explosives Safety Management Program. Reference (j) provides statutory requirements and supporting policies for DoD EOD support of civil authorities. Reference (k) is the Consumer-Level Supply Policy.

2. Mission. Per references (a) through (c), the mission of the MCBQ EOD Section is to provide EOD support as an anti-terrorism/force protection (AT/FP) asset who are first responders to neutralize explosive ordnance that

present a threat to operations, installations, personnel and material, either on base, on other Federal property, or in the local civilian area near MCINCR-MCBQ. In the performance of this mission, EOD support is provided to:

- a. MCBQ and its organic commands.
- b. Tenant and visiting commands aboard MCINCR-MCBQ.
- c. Local, State, and Federal civil authorities (upon request) per references (a) and (b) and (j).
- d. United States Secret Service and the Department of State in support of the President and Vice President of the United States and other very important persons per reference (b).
- e. Marine Corps and other service EOD teams in the performance of their mission. Such support is provided upon request and on condition that it does not interfere with the MCINCR-MCBQ EOD team's ability to support the Federal organizations and agencies listed above.

3. Execution

a. Commanders Intent. Ensure that the MCBQ EOD section is manned, equipped and trained to support routine and emergency EOD operations as well as AT/FP requirements for MCINCR-MCBQ and Defense Support of Civil Authorities (DSCA).

b. Concept of Operations.

(1) Routine EOD Operations. Routine operational and training support from the EOD section is provided to tenant units, those units training aboard MCINCR-MCBQ, Federal, State and local law enforcement agencies (upon request), and Very Important Persons Protection Support Activity (VIPPSA).

(2) Emergency EOD Operations. Emergency response and support from the EOD section is provided to MCINCR-MCBQ.

(3) Local Emergency Response EOD Operations. Support provided in response to requests from civil authorities in surrounding counties to neutralize or aid in the neutralization of hazards associated with explosive threats to save lives, prevent human suffering, or mitigate great property damage and to address any military munitions, discarded military munitions, and UXO discovered off base.

c. Tasks

(1) MCINCR-MCBQ EOD

(a) Maintain a 24-hour response capability to ensure timely response to any incident request involving explosives.

(b) Locate, identify, evaluate, render safe, and dispose of hazardous explosive ordnance including military ordnance, commercial explosives, and Improvised Explosive Devices (IED).

(c) Identify, evaluate, and if required, renders safe special weapons, and weapons of mass destruction.

(d) Provide response to explosive devices and ordnance involved in aircraft mishaps/accidents.

(e) Investigate any unknown, damaged or deteriorated items of explosive ordnance when the investigation is considered beyond the capabilities of the unit involved and/or requested by higher authority.

(f) Provide advice to Federal law enforcement and local civil authorities concerning IEDs, to include Render Safe Procedure assistance and evidence recovery.

(g) Provide expertise to the Provost Marshal's Office (PMO) in the construction and employment of dynamic entry tools and explosives.

(h) Recover military ordnance located within the assigned civilian community.

(i) Determine the safety of unexploded/misfired ammunition.

(j) Conduct unexploded ordnance identification, safety, and hazard briefs.

(k) Upon request, provide emergency assistance to the surrounding counties to neutralize or aid in the neutralization of hazards associated with explosive threats in order to save lives, prevent human suffering, or mitigate great property damage.

(l) Provide advice and assistance to civil authorities, when requested, in the mitigation, rendering safe, and disposition of suspected or detected presence of unexploded ordnance (UXO), damaged or deteriorated explosives or munitions, an improvised explosive device (IED), or other potentially explosive material or device, or other potentially harmful military chemical munitions or device, that creates an actual or potential imminent threat.

(2) AC/S G-4. Transportation Branch will provide the EOD section with sufficient vehicles to ensure 24-hour support. Vehicle requirements are discussed in paragraph 4.b. (2).

(3) AC/S G-6

(a) Provide EOD sufficient communications equipment to ensure routine or emergency EOD support in accordance with reference (c). The EOD section will also be provided with 24-hour SIPRNET access.

(b) The EOD section will maintain sufficient communication assets to maintain a base station located at the EOD facility, building 27046, and one mobile radio in each vehicle. EOD mobile radios must be handheld radios capable of communicating with the base station.

(c) EOD communications assets must enable access to the following MCB Quantico nets:

1. PMO
2. Range Control

3. Fire Department

(d) Provide EOD one SIPRNET seat to be maintained in the EOD SCP.

(4) CO, Naval Health Clinic Quantico. The Basic School Branch, Naval Health Clinic will provide a field medical corpsman to support EOD Team operations and training. A corpsman must be available on short notice when the EOD Team is tasked to destroy explosives during all range clearance operations and other training operations involving explosives.

d. Coordinating Instructions.

(1) Emergency Support

(a) Emergency EOD support during normal working hours is obtained by contacting the EOD Team at 703-784-5314, Range Control at 703-784-5321 or on the Range Safety Net (38.70).

(b) Emergency EOD response after normal working hours is obtained by contacting MCB Quantico PMO at 703-784-2253. Units involved in training can obtain EOD support by contacting Range Control on the Range Safety Net (38.70).

(c) Suspicious items and bomb threats should be reported to PMO. PMO will conduct the initial investigation and notify EOD of any potential threat. Upon notification, an EOD response team will prepare response gear and standby in the case an explosive threat is located. Upon request, EOD personnel will be provided to advise the On-Scene Commander; however, EOD personnel will not perform a bomb search. Bomb threat response procedures are detailed in reference (e).

(d) An EOD response team will consist of at least two EOD technicians unless authorized by the EOD Officer. The response team is responsible for emergency EOD support within the area of operations as outlined in the EOD Response SOP.

(e) The EOD Officer will publish a duty/emergency SOP, copies of which will be provided to all EOD technicians.

(f) EOD technicians will rate per diem for all off-base response calls that exceed 10 hours, per government travel regulations. The EOD response element leader will make the decision to remain overnight when returning to base is determined to be unsafe due to weather conditions or personal safety.

(g) The EOD section will respond to requests for assistance from civilian authorities to provide emergency response off base near the MCINCR-MCBQO as per references (a), (b) and (j).

(h) EOD section will provide immediate and emergency response resources to surrounding counties only when it is determined that response requirements are beyond the capability of the civil authorities. EOD section will not participate in search or seizure of ordnance as part of a civilian law enforcement investigation. EOD section will always provide EOD support for military munitions, discarded military munitions, and UXO that have (or appear to have) DoD origins.

(i) Immediate Response to surrounding counties will be provided on a cost reimbursable basis; however, assistance will not be delayed or denied when the requester is unable or unwilling to make a commitment to reimburse. Reimbursement will not be sought for EOD response to military munitions, discarded military munitions, and UXO that have (or appear to have) military origins as per reference (j).

(2) Routine Support

(a) The EOD section will provide routine EOD support to units training aboard MCB Quantico. Training units will schedule support with the EOD Team via Range Management Branch (RMB), at a minimum of 10 working days prior to an event.

(b) The EOD section will schedule range clearance operations of all base impact areas with RMB. Clearance of unexploded ordnance is required to ensure environmental compliance, personnel safety, and to provide realistic training for EOD technicians.

(c) The EOD section will maintain relationships with local, State, tribal and other Federal bomb disposal and other law enforcement assets near MCINCR-MCBQ and may conduct conferences, training exercises, and UXO and explosive awareness and education programs per references (b) and (j).

(d) Requests from civil authorities for non-immediate DoD EOD support are subject to approval by the Secretary of Defense in accordance with reference (j). MCB Quantico PMO and/or Command Duty Officer will be notified of any requested off-base responses.

(3) Augmentation. Due to the small size of the EOD section, augmentation from other DoD EOD Teams may be required to meet operational commitments. This support is provided on the basis that it is not to interfere with the providing unit's primary mission. Direct liaison between EOD units is authorized to coordinate augmentation.

(4) To ensure proper explosive training and to provide a location for emergency explosive work, Charlie Demolition (CDEMO) range is designated as the MCINCR-MCBQ EOD range. CDEMO range is located in the Guadalcanal Area of MCBQ off MCB-2.

(a) The EOD Officer will coordinate the use of this range with RMB.

(b) Charlie Demolition range may be made available to other Marine EOD teams and will be scheduled through RMB.

(c) All operations conducted at the range will use MCB Quantico SOPs and guidelines. The EOD Officer will establish appropriate SOPs following the requirements of reference (i).

(d) The EOD Officer and technicians will ensure they are included on the Range Safety Officer roster maintained by RMB.

4. Administration and Logistics

a. Administration

(1) Publications. The EOD section will hold and maintain all EOD related publications within assigned workspaces. In the performance of his/her duties, the EOD Officer is responsible for the security and safe storage of the EOD assigned classified publications. Publications will be safeguarded as required by regulations. EOD ordnance publications are automatically distributed according to pre-established allowances from Naval EOD Technology Division, Indian Head, MD, with special weapons publications distributed by Indian Head Detachment, Naval Surface Warfare Center, and McAlester, OK.

(a) The EOD classified storage facility is designated a Restricted Area and a Secondary Control Point (SCP) under the MCBQ Classified Files Unit.

(b) Members of the EOD section must have a final "Top Secret" clearance based on a Single Scope Background Investigation as they may be granted access to Critical Nuclear Weapons Design Information, in accordance with reference (c).

(c) The EOD section is authorized to transport classified material outside the confines of MCBQ when necessary for the performance of the EOD mission when proper procedures for transportation of such material are followed.

(d) The EOD Officer is authorized to produce paper copies of EOD classified publications up to "Secret." All paper copies will be properly controlled and destroyed when no longer needed, per reference (g).

(e) EOD section shall capture response costs to support post-incident requests for reimbursement from local authorities in accordance with reference (i). Local authorities will be informed to expect to be billed for assistance unless such support is not required to be reimbursed per reference (i).

b. Logistics

(1) Supply. EOD equipment will be maintained in a mission capable state of readiness and repair in accordance with reference (k). Boxes, tool sets, and kits will be packaged for ready handling and properly marked to permit rapid assembly of the proper equipment for assigned missions. Reference (c) provides a list of required tools and equipment. Equipment allowances will be established in the Total Force Structure Management System (TFSMS) as Table of Equipment allowances and reviewed on an annual basis with Headquarters, MCB Quantico supply officer.

(2) Transportation. The EOD section will maintain a minimum of four, 4-wheel drive vehicles capable of carrying explosives and outfitted with appropriate communications equipment, emergency lights, and sound devices. Additionally, at least two of the vehicles must have the capability of pulling the Total Containment Vessel (TCV) and response trailer.

(a) All vehicles assigned to EOD are designated as emergency vehicles as defined and required by reference (c).

(b) EOD vehicles are authorized for off-base use when providing emergency response activities or conducting training and explosive ordnance awareness and education programs.

(c) All EOD technicians are required to possess a valid explosive driver license certification, an Emergency Vehicle Operator Course stamp, a current medical certificate, and meet licensing requirements.

(d) The EOD Officer is authorized to drive government vehicles in the performance of his/her duties and is required to possess a valid explosive driver license certification, an Emergency Vehicle Operator Course stamp, a current medical certification, and meet the licensing requirements.

(e) The EOD section is not required to be armed while transporting Class (V) due to mission requirements of responding to explosive incidents on and off the installation.

5. Command and Signal

a. Organization. The EOD section consists of an EOD Officer, an EOD Staff Noncommissioned Officer, and five EOD technicians.

(1) Explosive Ordnance Disposal Officer. The EOD Officer is responsible for all matters pertaining to EOD. Responsibilities include, but are not limited to:

(a) Providing advice to the MCB command and all departments on all matters pertaining to EOD;

(b) Providing a 24-hour EOD capability to respond throughout MCB Quantico and the civilian community, when requested;

(c) Ensuring custody and security of classified materials and publications assigned to the EOD Team;

(d) Inventory management, maintenance, and control of assigned military equipment to ensure a high degree of operational readiness;

(e) Ensuring EOD personnel remain technically qualified through concurrent and sustainment MOS training;

(f) Maintaining liaison with other service EOD units and civil authorities;

(g) Producing, staffing, and approving all SOPs required for explosive operations; and

(h) Ensuring that proper turnover folders and desktop procedures are produced and maintained per reference (h).

(2) Explosive Ordnance Disposal Staff Noncommissioned Officer in Charge. The EOD SNCOIC is responsible to the EOD Officer for the training and readiness of the EOD technicians, and team equipment. Responsibilities include:

- (a) Performing the functions of the EOD Officer in his/her absence;
- (b) Providing technical expertise and advice to the EOD Officer and the command on all matters pertaining to EOD; and
- (c) Maintaining liaison with supported units and other EOD units.

b. Reporting Chain. The EOD section is under the operational control of the Assistant Chief of Staff (AC/S), G-3, and the administrative control of Headquarters Company, H&S Battalion, and MCINCR-MCBQ.

(1) The EOD Officer serves as a special staff officer to the Commander MCINCR-MCBQ for EOD matters.

(2) The AC/S, G-3, is the Reporting Senior (RS) for the EOD Officer and the Reviewing Officer (RO) for the EOD section members. The Chief of Staff is the RO for the EOD Officer.



W. C. BENTLEY III

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