

# Gap Analysis

Name: \_\_\_\_\_

## Part A: Filling in the Gap

Complete the “Where am I now” column, the “Where am I going” column, and finally the Gap by completing the “What do I need to fill in the Gap” column.

| <p align="center"><b><u>STEP 1:</u></b></p> <p align="center"><b>Where am I now?</b></p> <p>Current MOS: _____</p> <p align="center"><i>Use V-MET, Joint Service Transcripts, Websites, and professional evaluations to complete this column.</i></p> | <p align="center"><b><u>STEP 3:</u></b></p> <p align="center"><b>What do I need to fill in the Gap?</b></p> | <p align="center"><b><u>STEP 2:</u></b></p> <p align="center"><b>Where am I going?</b></p> <p>Civilian Occupation:</p> <p align="center"><i>Use Mynextmove for Veterans and O*Net to complete this column.</i></p> |
|---|---|--|
| <p>Experience and skills I have:</p>  | <p>Experience and skills I need to obtain:</p>  | <p>Experience and skills this occupation requires:</p>   |
| <p>Education and training I have:</p>   | <p>Education and training I need to obtain:</p>   | <p>Education and training this occupation requires:</p>  |
| <p>Credentials (licenses, certifications, apprenticeships) I have:</p>  | <p>Credentials (licenses, certifications, apprenticeships) I need to obtain:</p>                            | <p>Credentials (licenses, certifications, apprenticeships) or any other requirements for this occupation:</p>  |

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**Part B:** Assessing the Salary and Labor Market for the civilian occupation.

After completing Part A: Filling the Gap, continue the Labor Market Information (LMI) for the civilian occupation using O\*Net Online or MyNextMove for Veterans.

## Location:

|  |  |
|--|--|
| What is your preferred geographic location of relocation (city/state)? |  |
|--|--|

## Salary:

|   |  |
|---|--|
| What is the salary range for this occupation?                                       |  |
| What is the salary range for this occupation in my preferred location (city/state)? |  |
| Does the salary range fit my requirements?  |  |

## Job Outlook:

|  |  |
|--|--|
| What is the outlook for this occupation in your preferred state? |  |
| What geographic locations (state) has a better outlook?          |  |
| Which location(s) (states) would you be willing to relocate to?  |  |

## Final Analysis:

|  |  |
|--|--|
| Based upon "Filling the Gap", Salary, and Outlook, is this a good job to peruse?   |  |
| List 2 alternative jobs that you can explore to expand your options. If needed, repeat Gap Analysis with each alternative job. |  |

## My Next Steps, based upon Part A and B of Gap Analysis:

|  |
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|--|