

UNITED STATES MARINE CORPS

Range Management Branch
Operations Division, Marine Corps Base
Quantico, Virginia 22134-5500

FIRE DESK: 703-784-5321/5322, SCHEDULING: 703-784-5502/5507

RANGE/TRAINING AREA SIGN OUT/IN CHECKLIST v5

UNIT:	
OIC/RSO:	
CELL PHONE NUMBER:	
RTA:	
EVENT:	
DATE/TIME OUT:	11/5/2019 10:38:17 AM
OCCUPY DATE/TIME:	
END DATE/TIME:	
RMB SIGN OUT:	SGT MONCLOVA
DATE/TIME IN:	
RMB SIGN IN:	
<GEAR BELOW HAS BEEN ISSUED>	
**SERVICABLE:	YES <input type="checkbox"/> NO <input type="checkbox"/>
SOP:	
RED RANGE FLAG:	QTY: <input type="text"/>
MISC GEAR:	
KEYS:	
RADIO:	QTY: <input type="text"/> S/N: <input type="text"/>
EXTRA BATTERY OR CHARGER:	BATTERY QTY: <input type="text"/> CHARGER: <input type="text"/>

* UNIT IS REQUIRED TO POSSESS A COPY OF THE MCBO 3570.1A (DIGITAL/PAPER) AT ALL TIMES WHEN OCCUPYING ANY MCBQ RANGES, TRAINING AREAS, FACILITIES, OR LZ'S.

** ALL ITEMS ABOVE MUST BE ACCOUNTED FOR AND VERIFIED SERVICEABLE UPON ISSUE.

*** ALL ITEMS ABOVE MUST BE ACCOUNTED FOR AND VERIFIED SERVICEABLE BEFORE RANGE OR FACILITY CAN BE TURNED IN.

OIC/RSO SIGNATURE CHECK OUT _____
OIC/RSO SIGNATURE CHECK IN _____

*****POST INSPECTION REQUIRED EXCEPT FOR ROADS/TA'S
RANGE/GEAR SIGN IN (PATROLMAN)**

PATROLMAN WHO CONDUCTED POST (PRINT): _____
DATE/TIME IN _____
-PATROLMAN INITIAL ONE-
<input type="checkbox"/> PATROLMAN VERIFIED SERVICEABILITY AND COLLECTED <u>ALL</u> GEAR ()
<input type="checkbox"/> UNIT KEPT <u>ALL</u> GEAR; WILL VERIFY SERVICEABILITY AT TURN IN ()
<input type="checkbox"/> UNIT DID NOT RETURN <u>ALL</u> ISSUED GEAR; TIME: _____ DATE: _____ ()

LIVE FIRE BRIEF

OIC/RSO: Read Items 1-10 below. Have names, DODICS, secondary comm number, and number of personnel training ready when making request to "Occupy". When requesting a "HOT" time, read the hot brief below to verbally verify you understand and will comply by stating:

"Range Control this is Range ____, I (Rank/Name) am the (OIC or RSO). I certify that:

-All personnel have received a detailed Safety Brief.

-Adequate Medical Coverage is present.

-The Safety Vehicle is present.

-The Range Flag is posted.

-Left/Right Lateral Limit Markers are identified/visible per Range SOP.

-All Gates and Barriers are secured or manned and will not be bypassed.

-I have read and understand the Range Safety Order, Range Regulations, SOP for this range, items 1-10 of this brief, and will comply."

(1) The OIC/RSO will immediately contact Range Control and request a pre-inspection if the range or training area is found in a poor state of police or will accept the condition and responsibility to police.

(2) The OIC/RSO MUST maintain (in their possession) two forms of communication with Range Control AT ALL TIMES. Primary/Secondary: Issued Radio/Cell Phone or land line. The OIC/RSO will make radio checks every 30 min for live fire/3 hrs for non-live fire events on the hour/half-hour.

(3) The OIC/RSO will cease fire/training immediately if communication is lost. If OIC/RSO fails to make radio checks the unit will be placed into a check-fire until communication is restored.

(4) OIC/RSO must ensure all Blank and Live ammunition is: Stored and issued separately, NEVER used at the same time, blanks fired before live rounds never after, ensure every participant, weapon, magazines, etc are cleared/thoroughly checked before issuing live rounds or departing.

(5) OIC/RSO will IMMEDIATELY contact Range Control and await further instructions as soon as a fire starts. NEVER enter dud impact area.

(6) OIC/RSO will immediately cease fire and contact Range Control if any aircraft (to include UAV/UAS) enters the SDZ for that range.

(7) MEDEVAC: Regardless of severity, the OIC/RSO will immediately contact Range Control to initiate emergency procedures.

(8) Civilian participation requires prior approval from Commander, MCINCR, MCB Quantico. OIC/RSO will ensure the Hold Harmless/Waivers of Liability are signed, on-hand, and notify Range Control when complete.

(9) Completion of training: OIC/RSO will contact Range Control to request Post Inspection, "COLD" Time, and pass "End of Training" report (Ammo expended by DODIC, number personnel trained/vehicles in support.

(10) Marine Corps OIC/RSO: Range Safety Related AIN's have been checked and read as part of detailed safety brief as required.

I (print) _____, CERTIFY I UNDERSTAND ANY/ALL CONFLICTS, RESTRICTIONS, HAVE READ AND WILL COMPLY WITH: THE RANGE SAFETY ORDER, RANGE REGULATIONS, RANGE SOP, AND THE ITEMS ABOVE.

(SIGNATURE) _____ (DATE) _____