

Retiree – ID Issuance & Renewal

To be retired in DEERS, the following documents are required:

1. Active Duty/Reserve Retiree - Retirement Orders and/or DD Form 214 (Member Copy 4).
2. Retired Reserve to Retired with Pay at Age 60 - present retirement letter from the Service Branch stating eligibility for Pay/transfer to Retired List). **PLEASE NOTE: WE ARE NO LONGER ABLE TO “RETIRE” A MEMBER PRIOR TO THEIR RETIREMENT DATE!**
3. You must present two (2) valid, unexpired, forms of identification listed in the Federal Information Processing Standards 201-2, and one form MUST be a photo ID. **Active Duty Service Members please note: WHEN A SERVICE MEMBER TRANSITIONS FROM ACTIVE TO RETIRED, THEIR CAC CARD CANNOT BE USED AS A VALID FORM OF ID. ALSO NOTE THAT AN EXPIRED DRIVER’S LICENSE CANNOT BE USED FOR DEERS IDENTIFICATION PURPOSES.**

- ***Note*** All CACs and Dependent IDs are required to be turned in upon retirement.
- ***Note*** CACs and Dependent IDs cannot be used as a form of identification when changing status in DEERS (i.e., sponsor going from active duty component to retired component).
- ***Note*** Retirees will not be issued their initial Retiree ID card more than three (3) days PRIOR to their retirement date. Dependents will need to replace their current dependent ID cards to reflect the retiree’s change in status.
- ***Note*** The Retiree ID cards that state the card is indefinite, but the front of the card has an expiration date of the last day of the month prior to the 65th Birthday. Retirees turning age 65 are eligible for Medicare and MUST renew their ID card to reflect the Medicare Part A –**OR**– Medicare Part A and Part B election has been made. For more information, click the following link (<http://www.ssa.gov/medicare>).