

## Child and/or Step-Child – DEERS Enrollment

1. Sponsor is required to be present unless:
  - a. Spouse or other authorized representative has been given a power of attorney by the sponsor that specifies authorization for DEERS enrollment. This power of attorney must be presented along with 2 valid forms of ID for the representative.
2. Required Documentation:
  - a. Birth Certificate (Original or Original Certified Copy issued by the state of birth)
    - i. If born overseas a Consular Report of Birth Abroad is acceptable.
  - b. Social Security Card (cannot be laminated)
  - c. Parents' Marriage Certificate- only required for enrollment of a Step-Child.

**\*\*Hospital Proof of Birth is no longer authorized for newborn enrollment purposes\*\***

- A temporary (shell) record is data fed from hospital to DEERS to allow a newborn to receive medical care for 90 days. The documentation is required to be presented within 90 days to avoid a lapse in Tricare coverage.
3. Single male sponsors with children born out of wed lock are required to provide one of the following in addition to Birth Certificate and Social Security Card:
    - a. A Voluntary Acknowledgement of Paternity, signed by both parents and filed with the state. (Marie Corps only; cannot be cross-serviced)
    - b. A Court order establishing paternity (all branches of service)

If neither of these are available to you or have other concerns please contact the office for further guidance.