



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 5314.1A
B 01
8 Mar 12

MARINE CORPS BASE ORDER 5314.1A

From: Commander, Marine Corps Base Quantico
To: Distribution List

Subj: MARINE CORPS BASE QUANTICO POPULATION REPORT

Encl: (1) Spreadsheet Example Population Report

1. Purpose. To publish guidance for preparing and submitting the Base Command Population Report, in order to support infrastructure and to improve planning for the future development of roads and facilities maintenance, which includes electricity, water, waste and emergency support aboard Marine Corps Base Quantico (MCBQ).

2. Cancellation. MCBO 5314.1.

3. Summary of Revision. This order was updated to include all personnel residing and working aboard MCBQ. Additionally, the format for the Command Population Report has been revised.

4. Information

a. Population figures pertaining to Marines assigned aboard MCBQ as permanent personnel are provided via automated process. This information is automatically retrieved from locally held files at 2400 on the last day of each month for the preceding month.

b. System limitations require that respective reporting organizations provide population figures for all civilians, contractors, student and other service personnel.

5. Action. Commands, Organizations, and Federal Agencies aboard MCBQ are required to submit a Quarterly Population Report (see enclosure (1)) to the Commander, MCBQ (B-01). To properly account for the personnel aboard MCBQ, enclosure (1) is provided as the format for submitting requested data. Population data will be reported in the appropriate category provided.

a. Military Personnel. Military personnel submission will include country, service, and officer and enlisted.

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b. Civilian. Civilian personnel will distinguish between federal, Non-Appropriated Fund, contractor, and other (substitute teachers, DeCA support personnel, etc).

C. Military Dependents. Submissions will only include dependents residing in Lincoln Housing, MCBQ.

/s/

R. L. ANDERSON
Chief of Staff

DISTRIBUTION: A

UNIT/ORGINATION NAME

Date: 08 Mar 2012

POPULATION REPORT FOR MARINE CORPS BASE QUANTICO

ORGANIZATION	MILITARY PERSONNEL										CIVILIAN WORK FORCE			
	USMC		USN		USA		USAF		FOREIGN		APF Civil Service	rs Assigned	NAF	OTHER
	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TOTAL	TOTAL	TOTAL	TOTAL
Example format:														
T & E CMD Nucleus														
MSTP														
Education CMD Nucleus														
Training CMD Nucleus														
CCSS														
MACE														
OCS														
SCETC East														
TBS														
WTBN														
DeCA (commissary)														
TOTAL NUMBERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0

STUDENTS ONLY

ORGANIZATION	MILITARY PERSONNEL										CIVILIAN WORK FORCE			
	USMC		USN		USA		USAF		FOREIGN		APF Civil Service	Contractors Assigned	NAF	OTHER
	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TLT OFF	TLT ENL	TOTAL	TOTAL	TOTAL	TOTAL
CMD Staff College (MCC J64)														
MSG School (MCC R17)														
TOTAL NUMBERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0

POC TO RECEIVE THE NUMBERS	POC	POC
Example format:		
Military numbers: MCB Quantico, G-1 MilOps -		
Civilian numbers: MCB Quantico, G-1 CivPers -		