



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

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05 JUL 2012

From: Commander
To: Family Housing Residents
Subj: HOUSING RESIDENT ENERGY CONSERVATION PROGRAM
Encl (1) RECP Brochure
Encl (2) RECP FAQ Sheet

1. Marine Corps Base, Quantico (MCBQ), in conjunction with our family housing partner, Lincoln Military Housing (LMH), is moving forward with a plan to increase awareness and conservation of electrical use in our neighborhoods. The program carries out a policy from the Office of the Secretary of Defense and Commandant of the Marine Corps/Commander Navy Installations Command. The intent of this program is to promote stewardship of our resources and environment through awareness, personal responsibility and education.

2. For the awareness part of the program, LMH has been collecting utility consumption data for homes to establish a baseline for power consumption by housing type and size. You will start receiving a monthly utility consumption report, also referred to as a "mock bill," that will show how much electricity you are using each month. The first monthly utility consumption report will be sent to you on or about 15 February 2013 for the month of January. Subsequent reports will follow each month. The report will include a utility usage target, which is the amount of electricity considered normal for your type and size of house. This amount will be calculated monthly based on usage within your like-type group.

3. The personal responsibility component involves changes in your usage that will help lower utility consumption and save energy. The main tool will be the monthly utility consumption report, which will eventually serve as an actual credit/bill for electricity consumed in relation to the average and the 10% buffer. You may receive a rebate if you consume less than the 10% buffer amount. While actual billing will not take place for at least several months, you should start comparing your consumption with the average targeted consumption as soon as you get your first report in February. You should begin conserving electricity now, especially if you are above the usage target amount. You can also ask your Property Manager for assistance, such as examining the electric meter or assisting you with conducting a self energy audit. You will be provided with more information about actual billing and rebates before we begin implementation of the program.

4. The third and perhaps most important element of this program is education. Along with your monthly consumption report, you will

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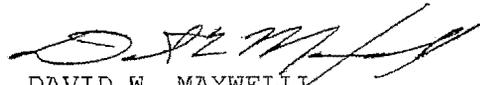
receive tips and ideas on ways to reduce electric consumption. Individually these energy saving tips result in small savings but collectively they can make a big difference in how much electricity you use in a given month.

5. In addition to the Resident Energy Conservation Program, MCBQ also has a comprehensive Energy and Water Management Program that targets reducing energy and water consumption in all base-owned buildings. The program focuses on retrofitting buildings with poor insulation, inefficient lighting, obsolete HVAC equipment, and leaky water fixtures with more energy and water efficient equipment. The program also ensures that all new buildings are designed and constructed to meet the United States Green Building Council's Leadership in Energy and Environmental Design (LEED) Silver certification.

6. To increase energy awareness, the base publishes energy saving tips and articles about MCBQ sustainability initiatives in the Quantico Sentry. The base is implementing an Energy Conservation Officer (ECO) program. When complete, each building on base will have an ECO who is responsible for distributing energy awareness material to building occupants, reminding building personnel to shut off their computers and lights in the evenings, and reporting energy waste to the base Energy Manager. These energy awareness initiatives and energy conservation projects help MCBQ meet federal energy reduction mandates while also improving the reliability of base infrastructure, reducing the base's environmental impact and lowering the installation's utility costs.

7. Your homes have been outfitted with energy efficient kitchen appliances. LMH has replaced many standard light bulbs with a Compact Fluorescent Lighting variety. "Going Green" tips will continue to be provided via the monthly resident newsletter. Large recycle totes replaced the small bins to encourage increased participation. It's important we strive to adopt these practices both at home and at work.

8. Additional details on this program will soon be provided by LMH. If you have any questions, please contact District Manager, LMH, Mrs. Mara Zingg at (703) 432-8500 or Head, Family Housing Branch, Mr. Oscar L. Almond at (703) 784-2711.



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Distribution:
Residents, Family Housing