UNITED STATES MARINE CORPS
MARINE CORPS BASE
3250 CATLIN AVENUE
QUANTICO, VIRGINIA 22134-5001

IN REPLY REFER TO:
MCBO 8000.1C
B03

SEP 02 2014

MARINE CORPS BASE ORDER 8000.1C

From: Commander
To: Distribution List

Subj: CONTROL AND USE OF PRIVATELY OWNED WEAPONS, FIREARMS AMMUNITION, EXPLOSIVES, FIREWORKS, AND PYROTECHNICS

Ref: (a) MARADMIN 176/14
(b) DOD Manual 5100.76
(c) MCO 5530.14
(d) MCO 5580.2B
(e) MCBO 11015.2B
(f) DOD 4160.21-M (NOTAL)

Encl: (1) Regulations for Privately Owned Weapons
(2) Privately Owned Firearms Registration Form
(3) Privately Owned Weapons Acknowledgement Form
(4) Marine Corps Exchange (MCX) Gun Counter Procedures

1. Situation

a. Consistent with an installation commanders' inherent authority to ensure good order, discipline, security and force protection, and in accordance with the references, this Order establishes procedures for the registration, transportation, storage, and use of privately owned weapons aboard Marine Corps Base Quantico (MCBQ).

b. This Order is applicable to all personnel working aboard, residing on, transiting through, or visiting MCBQ.

2. Cancellation. MCBO 8000.1B

3. Mission. MCBQ establishes policy and procedures for the registration, transportation, storage, and use of privately owned weapons, firearms, ammunition, explosives, fireworks, and pyrotechnics aboard the installation.

a. Commander's Intent

(1) Purpose. This Order provides instructions for the control and use of privately owned weapons on MCBQ so all Marines, civilian employees, contractors, dependents, and visitors can be provided with clearly defined regulations governing how privately owned weapons may be used, registered, stored and transported on the installation.

(2) Method. MCBQ will focus on educating base personnel to ensure awareness of regulations governing privately owned weapons, will work with tenant commands to enhance the ease in which privately owned weapons can be stored and accessed with the strict enforcement of the provisions of this Order.

(3) End state. A weapons policy that provides for the safety and security of the MCBQ personnel without unnecessarily restricting the legitimate and lawful use of privately owned weapons.

b. Concept of Operations

(1) The MCBQ policy on privately owned weapons consists of:

(a) Developing regulations governing the possession, storage, transportation and use of privately owned weapons on MCBQ.

(b) The continuous education of base personnel, by the MCBQ staff and Commanders/Directors of tenant commands and organizations to ensure a comprehensive understanding of the regulations and requirements governing privately owned weapons on MCBQ.

(c) Concerted effort by the MCBQ staff and the Commanders/Directors of tenant commands and organizations to make compliance with the provisions of this order easier and more convenient.

(d) Strict enforcement of the provisions of this order by the MCBQ Provost Marshal and by the Commanders/ Directors of tenant commands and activities, in order to ensure full compliance.

(2) Regulations Governing Personal Weapons. The possession, storage, transportation and use of privately owned weapons on MCBQ will be in accordance with enclosure (1).

(3) Education. Ensuring that all base personnel are aware of the regulations governing privately owned weapons is an essential aspect of this order. The responsibility for education is shared between MCBQ staff and tenant commands and organizations, and is a continuous process. Opportunities to educate base personnel include:

(a) The MCBQ welcome aboard brief for newly assigned personnel.

(b) Tenant Command/Organization welcome aboard briefs and orientation.

(c) Signage at gates identifying MCBQ policies on privately owned weapons.

(d) Making copies of the MCBQ regulations governing privately owned weapons available for reading/distribution at all lodging facilities, as part of the Family Housing Welcome Aboard package, at the "Cross-Roads Inn," at the Marine Corps Exchange (MCX) gun counter, and at any Town of Quantico gun dealerships.

(e) Discussing privately owned weapons regulations during routine safety stand-downs and unit training.

(4) Compliance. To make compliance with the provisions of this Order convenient and palatable, the following actions shall be implemented:

(a) Reviewing unit armory procedures to ensure provisions are in place to allow personnel to check privately owned weapons in and out during weekends/after hours for hunting and other recreational uses.

(b) Ensure armory procedures protect the integrity of the privately owned weapons so weapon owners have confidence their weapon is properly stored and protected.

(5) Enforcement

(a) To ensure compliance with the provisions of this order, a multifaceted approach to enforcement is required. Enforcement requires that both the MCBQ staff and tenant commands/organizations take steps to ensure compliance. These may include:

1. Instituting health and welfare inspections in barracks to ensure privately owned weapons have been registered and are being properly stored in accordance with the regulations.

2. Conducting vehicle searches, both at the installation access points and as part of tenant command inspection programs, to ensure all privately owned weapons have been registered and are being properly stored in accordance with the regulations.

(b) Military personnel who violate the provisions of this Order are subject to disciplinary action, to include prosecution under Article 92 of the Uniform Code of Military Justice.

(c) Civilian violators are subject to administrative action, possible debarment, and Federal prosecution under 18 USC 930.

c. Tasks

(1) Commanding Officer, Security Battalion

(a) Implement the registration process identified in enclosure (1) for all privately owned weapons stored on MCBQ.

(b) Utilize the Marine Corps Consolidated Law Enforcement Operations Center (CLEOC) system to document all registered weapons on MCBQ.

(c) Conduct a local records check of all personnel registering privately owned firearms.

(d) Enforce provisions of this Order as they apply to possessing, registering, storing, transporting, and using privately owned weapons.

(e) Provide copies of the Regulations for Privately Owned Weapons provided in enclosure (1) to businesses in the Town of Quantico that sell weapons. Though participation by business owners is voluntary, they should be encouraged to advise their customers to review the regulations before transporting a weapon onto MCBQ property.

(f) Ensure signs are posted at main gates and guard posts, explaining the regulations regarding possession of weapons aboard MCBQ.

(g) Ensure all newly assigned personnel are informed of the provisions of this Order during initial orientation, and as required thereafter, to ensure continued awareness.

(h) Ensure all assigned Marines that reside on MCBQ register all privately owned firearms that they intend to store on Base, with the Provost Marshal's Office (PMO). For Sergeants (E-5) and below, sign the Privately Owned Firearms Registration Form (enclosure (2)) acknowledging awareness that the individual has firearms stored on Base.

(i) Upon receipt of monthly report from G-F (Family Housing Branch), that identifies new residents of family housing in possession of privately owned weapons, verify that the weapons have been properly registered within ten days of date of occupancy.

(2) Commanding Officers/Directors of MCBQ Subordinate and Tenant Commands/Organizations

(a) Ensure all newly assigned personnel are informed of the provisions of this Order during initial orientation and as required thereafter, to ensure continued awareness.

(b) Ensure all assigned Marines that reside on MCBQ register all privately owned firearms that they intend to store on Base, with the Provost Marshal's Office (PMO). For Sergeants (E-5) and below, sign the Privately Owned Firearms Registration Form (Enclosure (2)), acknowledging awareness that the individual has firearms stored on Base.

(c) Commanders with operational oversight of an armory are authorized; IAW reference (a), to allow Marines to store privately owned weapons within the unit armory and shall:

1. Develop written armory procedures that ensure daily armory sight counts and inventories that reflect accountability of privately owned weapons.

2. Develop procedures that make it convenient/ easy for Marines to check weapons into and out of the armory.

3. Ensure that privately owned weapons stored in the unit's armory are stored in locked containers, separate from military weapons and ammunition, and inventoried in accordance with Reference (f).

4. Dispose of weapons in accordance with guidance contained in reference (f), that have been determined to be abandoned in an armory, including those whose owner(s) cannot be determined after reasonable inquiry, or whose owner(s) fail to remove their weapons after being provided notice and opportunity to claim.

(3) MCBQ Assistant Chief of Staff, AC/S G-4. Make a copy of the Regulations for Privately Owned Weapons in enclosure (1) available to all staff noncommissioned officers and officers checking into bachelor quarters.

(4) Director, Installations and Environment (G-F)

(a) Provide a copy of the Regulations for Privately Owned Weapons provided in enclosure (1) for new residents of Family Housing.

(b) Make copies of the Regulations for Privately Owned Weapons provided in enclosure (1) available to individuals applying for a MCBQ hunting license; to include posting the regulations at the MCBQ Game Check Station.

(c) Require all new occupants of family Housing to complete the Weapons Regulations Acknowledgement (enclosure 3) prior to accessing housing.

(d) Submit a monthly report to the MCBQ PMO that identifies newly moved-in personnel that have acknowledged being in possession/storing weapons in family housing.

(5) Director, Marine Corps Community Services

(a) Make copies of the Regulations for Privately Owned Weapons provided in enclosure (1) available to patrons purchasing firearms at the MCX; to include posting the regulations at the MCX Gun Counter.

(b) Follow the security procedures outlined in enclosure (4) of this Order when individuals purchase firearms in the Marine Corps Exchange (MCX); to include posting the regulations at the MCX Gun Counter.

d. Coordinating Instructions

(1) In addition to the provisions of this Order, MCBQ personnel must also comply with all applicable federal, state, and local laws for the purchase, registration, transportation, and storage of privately owned weapons and ammunition.

(2) Persons transporting weapons onto MCBQ for authorized hunting activities must also comply with the base and state licensing and background check provisions of reference (e).

4. Administration and Logistics. The monthly reports provided by G-F (Family Housing Office) to the MCBQ PMO, shall:

a. Be submitted no later than the 5th of each month covering the previous month.

b. Include a list of all new residents that acknowledged (as indicated on the weapons acknowledgement form) string a weapon in MCBQ family housing.

c. Include a list of all residents that had weapons stored in quarters but vacated the quarters during the previous month.

d. Include the full name, rank, and address (quarters) of all persons identified as storing weapons on MCBQ.

5. Command and Signal.

a. The point of contact for this order is the Director, Mission Assurance Branch, G-3, MCBQ.

b. This order replaces MCBO 8000.1B and is effective on the date signed.

DAVID W. MAXWELL

DISTRIBUTION: A

MCBQ Regulations for Privately Owned Weapons

All persons possessing, transporting and/or using privately-owned weapons on MCBQ shall comply with applicable federal, state, and local laws in addition to the following regulations:

1. Definitions

a. The term "weapon" used throughout these regulations refers to any item or instrument, legal or not, that has a primary purpose of self-defense or to inflict harm or death to a living thing, or has been deemed by the Base Commander to have an unnecessarily high potential to cause serious bodily harm or death to another human. A weapon may include, but is not limited to: a firearm, a projectile-device, including those that project noxious gas, rocks, air pellets, paint balls, arrows, etc.; items referred to by the common names "black jack," "billy club," "brass knuckles," or "nunchaku;" items with a cutting edge capable of use as a weapon such as a "throwing star," "throwing knife," a "butterfly knife," a spring-loaded ("switchblade") or gravity-fed knife, a sword, or a straight razor.

b. The term "firearm" used throughout these regulations means any device that will be or is designated to expel a projectile by the action of an explosive. Common firearms are handguns, rifles, shotguns, etc.

2. Prohibited Activity. The following activities are strictly prohibited on MCBQ, except as noted:

a. Possessing or introducing a privately owned firearm in any Federal facility; to include government leased spaces and government vehicles.

b. Carrying a concealed privately-owned weapon aboard MCBQ regardless of state license or permit (state issued conceal carry permits are not recognized or valid on MCBQ).

c. Introducing, manufacturing, selling, importing, loaning, or possessing any weapon prohibited under Federal law.

d. Possessing a loaded, privately owned firearm, except when authorized on an approved MCBQ range or within a designated hunting area.

e. Storing weapons in a privately owned vehicle (weapons are only authorized to be kept in privately owned vehicles during transport to or from and approved location for immediate storage or use).

f. Storing weapons in bachelor enlisted quarters (E-5 and below).

g. The possession and/or use by minors (17 years or younger) of any weapon, except when under the direct supervision of an adult and in an approved location.

h. The use of non-folding sheath knives and swords, except when engaged in authorized hunting, fishing, camping, the performance of assigned duties, or those used for award/display purposes.

i. Using "nunchaku," "throwing stars" or other martial arts weapons, except in conjunction with organized classes conducted by certified/authorized martial arts instructors.

j. Introducing, possessing and/or using fireworks prohibited by the laws of the Commonwealth of Virginia (firecrackers, Roman candles, sky rockets, etc.), and pyrotechnics or explosives of any type except when authorized in connection with military duties.

3. Registration

a. All privately owned weapons stored aboard MCBQ must be registered with the Provost Marshal's Office (PMO).

(1) Registration of privately owned weapons shall be completed within 10 working days of initially bringing them on to Base.

(2) Registration shall be completed using Enclosure (2), and then submitting to the PMO Vehicle, Pet and Weapons Registration Office located at the Russell Knox Building, Visitors Control Center (23170A Tallmadge Rd).

(3) Personnel of the rank of Sergeant (E-5) and below must have their registration form, enclosure (2), signed by their Commanding Officer.

(4) Weapons requiring registration include all firearms, bows, crossbows, and BB and pellet guns.

(5) As part of the weapons registration process, PMO shall require that all individuals registering weapons, sign the Privately Owned Weapons Acknowledgement Form (enclosure (3)).

b. Individuals not storing weapons aboard MCBQ are exempt from the registration requirement. However, such persons may transport their privately owned firearms aboard MCBQ only for the purposes authorized in this Order.

c. Individuals who purchase a weapon at the Marine Corps Exchange (MCX) on MCBQ, are required to review the MCBQ Regulations for Privately Owned Weapons (enclosure (2)), prior to being allowed to complete the weapons transaction.

d. Individuals applying for a MCBQ hunting license are required to review the MCBQ Regulations for Privately Owned Weapons (enclosure (1)), prior to being issued a hunting license.

4. Transportation

a. Under the provisions of this Order, the following personnel may transport privately owned weapons aboard MCBQ:

(1) Personnel proceeding to or from authorized recreational weapons practice and hunting activities.

(2) Personnel proceeding directly to or from the authorized place of storage of the weapon aboard MCBQ.

(3) Personnel who lawfully purchase a weapon at MCX or in the town of Quantico (on the date of purchase only).

(4) Personnel transiting Fuller Road from Jefferson Davis Highway (Route 1) to Potomac Avenue in order to access the Town of Quantico.

(5) Personnel bringing their firearms to the MCX to return a purchase or in order to utilize the Firearms Transfer Service for a permanent change of station move. Transporting firearms for this purpose must be in accordance with the following conditions:

(a) Personnel must call ahead to the MCX, identify themselves and set a time for bringing the weapon to the MCX.

(b) Upon entering the MCX, personnel shall notify MCX security that they possess a firearm.

(c) Firearms must be in a carrying case.

(d) If the firearm includes magazines, they must be empty and removed.

(e) No ammunition may be brought into the MCX.

b. Weapons must be transported in the trunk of the vehicle where available. In vehicles without a trunk, weapons must be in a carrying case, and placed as far away from vehicle occupants as the situation permits. If transporting weapons while operating a motorcycle, the weapon must be cased and saddle bags, a back pack or some other carrying device. Weapons transported by motorcycle may not be carried on the person in any manner, including a holster.

c. Weapons that utilize projectiles, must be unloaded and on safe during transport.

d. Magazines and all ammunition must be removed from weapons, where applicable, and kept separate, and as far as possible from the weapon.

e. Whenever a weapon is being transported by vehicle and contact is made with MCBQ PMO (military police or a civilian law enforcement officer) while operating on MCBQ, the operator of the vehicle shall immediately inform the law enforcement officer that he or she is in possession of a weapon.

5. Storage

a. Privately-owned weapons and ammunition may be stored within Bachelor Officer Quarters (BOQ) and in Staff Non-Commissioned Officer (SNCO) Bachelor Quarters when in compliance with the following:

(1) Weapons are registered with the MCBQ PMO.

(2) Weapons are stored in a fully encased container (e.g. commercial gun safe, hard plastic case, etc.) that is capable of completely enclosing the firearms and being locked with a key or combination lock.

(3) All firearms will be fitted with a trigger lock.

(4) Ammunition must be stored separately from firearms and in a container capable of being locked with a key or combination lock.

(5) Firearms must be unloaded and on safe.

b. Sergeants (E-5) and below, who reside in the BEQ, shall register their personal weapons with PMO and store all firearms in their organizational armory.

c. Occupants of MCBQ Lincoln Family Housing may store privately owned weapons inside their quarters when in compliance with the following:

(1) Weapons are registered with the MCBQ PMO.

(2) Firearms are stored in a fully encased container (e.g. commercial gun safe, hard plastic case, etc.) that is capable of completely enclosing the weapon and being locked with a key or combination lock.

(3) All firearms will be fitted with a trigger lock.

(4) Ammunition must be stored separately from firearms and in a container capable of being locked with a key or combination lock.

(5) Firearms must be unloaded and on safe.

(6) Under no circumstances will any weapon be accessible to children, without close parental supervision.

MARINE CORPS BASE QUANTICO
WEAPONS REGISTRATION FORM

PRIVACY ACT STATEMENT: Information contained on this form is maintained under the System of Records Notice NM08370-1. Weapons Registration (February 19, 2008, 73 FR 9104).
AUTHORITY: 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397(SSN).
PRINCIPLE: Individuals registering firearms or other weapons with the installation Provost Marshal; and/or individuals who reside in government quarters who possess privately-owned firearms; all individuals authorized access to store personal weapons in armories.
PURPOSE: To assure proper control of weapons on installations; to monitor and control purchase and disposition of weapons/accessories; and provide record of individuals authorized access to armory spaces.
ROUTINE USE: In addition to those disclosures generally permitted under 5 U.S.C. 552 a (b) of the Privacy Act.
DISCLOSURE: Disclosure of this information is mandatory to register weapons aboard the installation.

Name: LAST, FIRST, M.I.	Rank	Service
Address:		
Storage Location of Firearm(s):		
Organization/Unit:		Date:

LIST FIREARM(S) BELOW

MAKE	MODEL	CALIBER/ GAUGE	TYPE	SERIAL NO.

OWNER'S SIGNATURE:	DATE:
SIGNATURE (CO) (E-5 and BELOW):	DATE:
SIGNATURE (PMO):	DATE:

Enclosure (2)

MCB Quantico Weapons Regulations Acknowledgement

I, _____, acknowledge that I have read and understand MCBO 8000.1B (Control and Use of Privately Owned Weapons, Ammunition, Explosives, Fireworks, And Pyrotechnics). Specifically, I understand the following:

Registration Requirement. All privately owned weapons that are stored on Base must be registered with the Provost Marshal at The Russell Knox Building Visitor Control Center (23170A Tallmadge Rd) within 10 working days. For the ranks of Sergeant (E-5) and below, the registration form must be signed by the weapon owner's Commanding Officer.

Weapons Storage. Sergeants (E-5) and below, residing in the barracks, may store their personal weapons in their unit armory. Officers and SNCOs residing in the BOQ/BEQ may store their personal weapons in their assigned room. Occupants of MCBQ Lincoln Military Housing (base housing) may store personal weapons in their assigned quarters. Privately owned weapons shall not be stored in privately owned vehicles aboard MCBQ.

(Initial the applicable statement)

____ I **do not** possess weapons that will be stored on MCBQ.

____ I **do** possess weapons that will be stored on MCBQ.

Safeguarding Requirement. All weapons authorized to be stored in the BOQ/BEQ and base housing must be stored in a fully encased container (e.g. commercial gun safe, hard plastic case, etc.) that is capable of completely enclosing the weapon and being locked with a key or combination lock. All firearms will also be fitted with a trigger lock. Ammunition must be stored separately from firearms and in a container capable of being locked with a key or combination lock. Weapons must be inaccessible to minors. The possession of a loaded, privately owned weapon aboard MCBQ is not permitted unless you are on an approved range, or within a designated hunting area.

Transportation of Weapons

Transporting weapons in a vehicle:

1. The weapon must be in the trunk. In vehicles without a separate trunk, the weapon must be in a carrying case and placed as far away from vehicle occupants as possible.

Enclosure (3)

2. The weapon must be unloaded and on safe.

3. If applicable, magazines must be removed from the weapon.

4. Magazines and ammunition must be kept as far away as possible from the weapon.

Transporting weapons on a motorcycle:

1. The weapon must be cased and not carried on the person in any manner. The use of a holster is prohibited. Saddlebags and back packs are authorized.

2. The weapon must be unloaded and on safe.

3. If applicable, magazines must be removed from the weapon.

4. Magazines and ammunition must be kept as far as possible from the weapon.

Concealed Weapons. The possession of a concealed weapon, either loaded or unloaded, is not permitted. State-issued conceal carry permits are not recognized or valid on MCBQ.

Failure to comply with the regulations identified in MCBO 8000.1C constitutes violations of lawful orders and may be prosecuted under Article 92 of the Uniformed Code of Military Justice or applicable Federal statutes, as appropriate.

Signature _____

Date _____

MARINE CORPS EXCHANGE (MCX) GUN COUNTER SECURITY PROCEDURE

Standard operating procedures for MCX employees at the Quantico Base MCX Gun Counter:

When an individual purchases a firearm and the sale is approved, the sales clerk will follow these standard operating procedures:

1. Provide purchaser with a copy of the "Regulations for Privately Owned Weapons" (enclosure (1) to MCBO 8000.1B) to review, and remind the customer that the regulations contain specific instructions for registering (as applicable), transporting and storing weapons on MCBQ.

2. Call MCX Security and inform them of a firearm sale, and whether the customer also purchased ammunition.

3. Instruct customer to immediately proceed out of the MCX with the firearm remaining in its packaging.

4. MCX Security will physically escort the customer out of store after completion of purchase.