



UNITED STATES MARINE CORPS
MARINE CORPS BASE
QUANTICO, VIRGINIA 22134-5001

MCBO 1710.3B
B 374
16 Jun 06

MARINE CORPS BASE ORDER 1710.3B

From: Commander
To: Distribution List

Subj: PARENT ADVISORY BOARD (PAB)

Ref: (a) MCO P1710.30E
(b) MCBO P1710.2

1. Purpose. To establish policy and procedures for the PAB as required by the references.
2. Cancellation. MCBO 1710.3A.
3. Summary of Revision. This revision has a significant number of changes and should be reviewed in its entirety.
4. Background. The PAB will operate to closely involve parents in the care of their children and to enhance the childcare services provided by the Child Development Center (CDC), the Family Child Care (FCC) Homes, School Age Care (SAC), and Youth Activities programs.
5. General
 - a. The PAB will act in an advisory capacity to the Commander, Marine Corps Base via the Director, Marine Corps Community Services Division.
 - b. The PAB has the authority to request and the right to receive such information as is necessary to fulfill its mission, except that which is protected from disclosure by law.
 - c. The PAB will consist of sponsors of child/children receiving services from the CDC, the FCC Program, SAC, and the Youth Activities programs. The Administrator, Children, Youth, and Teens programs; the Director, CDC; the Director, FCC Program; the Director, SAC; the Director, Youth Activities; care giving/family childcare providers; and the Coordinator, Exceptional Family Member Program will serve on the board.
 - d. The members of the board will elect a parent/sponsor as the chairperson for the PAB.

MCBO 1710.3A
16 Jun 06

e. The PAB will meet at least quarterly or more often as directed by the chairperson for the purpose of discussing problems, addressing concerns, and to provide recommendations for improvement in child development services and operations.

f. The chairperson shall forward recommendations for improving services to the Comdr MCB via the program administrator for review and disposition.

g. The PAB with the advice and assistance of the Child, Youth, and Teen programs staff will coordinate the formation of a Parent Participation program and oversee its implementation. The program will encourage parents to:

(1) Volunteer in Child, Youth, and Teen programs.

(2) Support special events (e.g., family participation events and classroom activities).

(3) Support special projects (e.g., as playground improvement, procurement of equipment, facility cleanup, and administrative or classroom duties).

(4) Participate in parent education programs and training workshops. Child abuse prevention education for parents will be offered as part of this program.

6. Applicability. This order is applicable to all commands and organizations located aboard MCB Quantico.


R. J. ABBLITT
Chief of Staff

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