

**Quantico Inspector General Hotline Complaint Form**

For use by the CIG Office for telephonic complaints or walk-ins.  
Fill in all of the requested information.

**1. Do you wish to remain anonymous?**

Yes (If yes, do not identify yourself below)

No

**2. If no, do you want confidentiality?**

Yes (If yes, identify yourself below. We will not release your name without your consent.)

No

**3. Are you willing to be interviewed?**

Yes

No

**4. Your Name: (no nicknames please)**

First \_\_\_\_\_

Last \_\_\_\_\_

**Mailing Address:**

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip code \_\_\_\_\_

Country \_\_\_\_\_

Home Telephone: (Area Code & number) (Include country code, if applicable)

\_\_\_\_\_

Work Telephone: (Area Code & number) (Include DSN and/or country code if applicable) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**5. Who is involved?** Include everyone's first and last names, rank/pay grade, and duty station/place of employment. (Attach additional sheets if necessary)

**Subject(s):** Who performed the wrongdoing?

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**Witness(es):** Who is/are the witness(es)?

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**6. What did the subject do or fail to do that was wrong?**

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**7. What rule, regulation or law do you think the subject(s) violated?**

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**8. When did the incident occur?** Provide dates and times or "Early 2008," etc.

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**9. Where did the incident take place?** What location, command, etc.?

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**10. Why do you think the incident took place?**

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**11. How have you tried to resolve the problem?** Have you contacted your chain of command? Have you tried to resolve your complaint using an established process such as Bureau of Corrections of Naval Records, Informal Resolution System, EO/EEO or legal system?

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**12. What do you want the IG to do?**

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**13. Additional information you wish to provide.**

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