



**UNITED STATES MARINE CORPS**

MARINE CORPS BASE  
3250 CATLIN AVENUE  
QUANTICO, VIRGINIA 22134-5001

MCBO 5090.1B  
B 04  
15 Feb 06

MARINE CORPS BASE ORDER 5090.1B Ch 1

From: Commander

To: Distribution List

Subj: ENVIRONMENTAL IMPACT REVIEW BOARD

Ref: (a) MCO P5090.2A

Encl: (1) Request for Environmental Impact Analysis

(2) Organizational Representation

1. Purpose. To publish policy consistent with the National Environmental Policy Act (NEPA) and to establish the organization and responsibilities of the Environmental Impact Review Board (EIRB).

2. Cancellation. MCBO 5090.1A.

3. Summary of Revision. This revision contains one significant change relating to the Request for Environmental Impact Analysis. Paragraph 8c(3) and (4), and enclosure (1) should be reviewed in context with the rest of the order.

4. Policy. It is the policy of the Commander (Comdr) Marine Corps Base (MCB) to manage and preserve the natural/cultural resources and quality of the human environment consistent with national policy and our military mission, in order to:

a. Attain the widest range of beneficial uses of the environment without degradation, risk to health or safety, or other consequences that are undesirable or unintended;

b. Preserve important historic, cultural, and natural aspects of our national heritage and maintain, wherever possible, an environment that supports diversity and a variety of individual choices;

c. Enhance the quality and conservation of renewable resources and work toward the maximum attainable recycling of depletable resources;

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d. Achieve a balance between resource use and development within the sustained carrying capacity of the ecosystem involved; and

e. Provide the opportunity for public comment and involvement.

5. Information

a. The EIRB will advise and assist the Comdr MCB and Commanding General (CG) Marine Corps Installations Command (MCICOM) in implementing the reference with respect to conserving and managing natural/cultural resources, protecting the quality of the human environment and the processing of NEPA review documentation for proposed command actions.

b. Completing the NEPA process is required prior to implementing a proposed action.

6. Organization

a. Representation. The EIRB will include a chairperson, 8 members who have voting authority and 12 advisors, assigned per enclosure (2). Member representation is based on command responsibilities that can affect natural/cultural resources or the environment aboard this base. Advisor representation is based on knowledge that will assist in the decision-making process of the EIRB.

b. Meetings. The chairperson will convene regularly scheduled quarterly meetings during February, May, August, and November. Additional meetings will be called as often as deemed necessary to process environmental documentation in a timely manner. Except for special instances as determined by the chairperson, advance copies of environmental assessments (EA) or other documents related to the agenda will be circulated to members and applicable advisors prior to board meetings.

7. Environmental Impact Review Board Responsibilities

a. Ensure that NEPA review documents fully comply with all legal and procedural requirements through a review for technical sufficiency, including but not limited to:

(1) Complete analysis of alternatives and their associated impacts;

(2) Appropriateness of alternatives analyzed; and

(3) Appropriateness of the proposal to coexist with other actions on the base.

b. Ensure that all NEPA review documents have undergone appropriate staff review.

c. Assist the action sponsor in determining whether the proposed action requires the preparation of a Categorical Exclusion (CE), an EA, or Environmental Impact Statement (EIS).

d. Review the completed NEPA documents and make recommendations to the appropriate command (MCB/MCICOM) for signature of a Decision Memorandum (DM) for a CE or a Finding of No Significant Impact (FNSI) for an EA. The EIRB may recommend no action or the preparation of an EIS.

e. If an EA meets one of the requirements of paragraph 12201.4e(3) of the reference, the EA and the proposed FNSI will be forwarded to the CMC LF for review and concurrence prior to approval. The Notice of Intent, draft EIS, and the Record of Decision (ROD) for an EIS will also be forwarded to the CMC.

f. Retain on file, for not less than 10 years, copies of all DMs, completed EAs and EISs, published FNSIs, RODs, and minutes taken during EIRB meetings.

## 8. Action

### a. Chairperson, Environmental Impact Review Board

(1) Ensure integration of the philosophies, principles, and policies of the reference.

(2) Encourage, where appropriate, participation by representatives of Federal, state, county, officially chartered organizations and interested citizens in environmental evaluations of projects and programs.

(3) Evaluate environmental impacts at the initial planning stage and at each procedural step or decision milestone in the development of projects or programs.

(4) Monitor and evaluate public use of command lands and resources and make appropriate recommendations when deemed necessary.

b. Action Sponsors

(1) Unless otherwise provided, funding for NEPA documentation and all related ancillary studies and mitigation costs is the responsibility of the action sponsors.

(2) For each facility project (including new construction or installation, land disturbance, or exterior facility modifications), action, or major event under consideration that requires site approval, submit Form NEPA-1 (09/13) (EF), Request for Environmental Impact Review (REIR), Form provided at enclosure (1), at the earliest possible opportunity, to the Public Works Branch (PWB) Planning Section, G-F. The PWB Planning Section in turn will forward the information to the Natural Resources and Environmental Affairs (NREA) Branch, G-F. For actions or major events that do not require site approval, the form may be submitted directly to the NREA Branch. The NREA Branch will analyze the information to determine the level of NEPA review required. The NREA Branch will consult with appropriate advisors when the level of NEPA documentation may be subject to legal or other qualifying interpretations.

(3) Comply with applicable portions of chapter 12 of the reference.

(4) Attend EIRB meetings when projects are being reviewed; be prepared to discuss alternatives and the rationale for the preferred alternative of an EA.

(5) The Action Sponsor must acknowledge and agree to conditions by signing and returning the REIR Form and similar correspondence to the environmental planning staff. The Action Sponsor is responsible for communicating the conditions (including incorporation of conditions in contracting documents) to personnel carrying out the proposed action and tracking that conditions are appropriately implemented.

c. Head, Natural Resources and Environmental Affairs Branch, G-F. Assist the chairperson in the administration of the EIRB as follows:

(1) Investigate and fully describe any environmental impacts, including any potentially significant impacts, which could result from a proposed action or alternative;

(2) Identify potential mitigation measures that could be integrated into proposed projects to minimize potential environmental impacts;

(3) Coordinate with the action sponsors for assistance in the preparation of the Form NEPA-1 (09/13) (EF), REIR, provided at enclosure (1), scoping sessions, consultations and surveys as required by environmental laws and regulations;

(4) In cases where a CE applies to the proposed action, sign the REIA. Refer controversial application of CEs and disposition disputes to the EIRB for consideration and resolution;

(5) Complete, compile, and distribute NEPA review documentation for presentation at EIRB meetings. Ensure records, minutes, files, and other pertinent documents of the EIRB are properly maintained;

(6) Provide a recording secretary at EIRB meetings. Submit copies of minutes to the Comdr MCB and/or CG MCICOM, as appropriate. Ensure members and affected action sponsors receive copies of the minutes; and

(7) Prepare post-meeting documentation (DM, FNSI, draft ROD) as appropriate.

d. Members and Advisors. Provide assistance to the chairperson and the board as appropriate, to include, but not necessarily limited to, the following:

(1) Attend meetings upon call of the chairperson;

(2) Develop conservation programs, procedures, and policies to improve the overall environmental effort for the protection and enhancement of natural resources; and

(3) Evaluate NEPA review documentation on proposed actions and recommend disposition.

9. Attendance. Board members, advisors, and action sponsors should attend or send a representative to EIRB meetings.



J. W. LUKEMAN  
Chief of Staff

DISTRIBUTION: A



## UNITED STATES MARINE CORPS

MARINE CORPS BASE  
3250 CATLIN AVENUE  
QUANTICO, VIRGINIA 22134-5001

IN REPLY REFER TO:  
MCBO 5090.1B Ch 1  
B 046  
23 Jan 14

### MARINE CORPS BASE ORDER 5090.1B Ch 1

From: Commander

To: Distribution list

Subj: CHANGE REQUEST FOR MCBO 5090.1B ENVIRONMENTAL IMPACT  
REVIEW BOARD

Encl: (1) MCBO 5090.1B Ch 1, Page 4 insert  
(2) MCBO 5090.1B Ch 1, Enclosure (1) insert

1. Situation. To transmit revised content within the current Order, via ink changes and page replacements.

2. Mission. This change updates the current Order, in order to be consistent with recent changes in Chapter 12 of MCO P5090.2A w/ Ch 3 with regards to "Requests for Environmental Impact Review" submission requirements. Other pen and ink changes were also made concerning organizational codes and abbreviations.

3. Execution. Upon receipt, execute the following change to the subject Order.

a. On pages 2, 3, 5, and enclosure (2) page 1, make the appropriate pen changes to replace "MCCDC" with "MCICOM".

b. On pages 3 and 5, make the appropriate pen changes to replace "FONSI" with "FNSI".

c. On page 3, paragraph 7(d)(e), make the appropriate pen to replace 12104.5e(2) with 12201.4e(3). e from replace

c. Remove "page 4" and replace with enclosure (1).

d. Remove "Enclosure (1)" and replace with enclosure (2).

e. On Enclosure (2) page 1, make the appropriate pen changes to replace "G-5" with "G-F".

4. Administration and Logistics. File this transmittal page in front of the original Order.

5. Command and Signal

a. Command. This revision is applicable to all Marines, Reservists, sailors, and Tenants located on Marine Corps Base Quantico.

b. Signal. This revision is effective on the date signed.

/S/  
R. L. ANDERSON  
By direction

DISTRIBUTION: A

<b>REQUEST FOR ENVIRONMENTAL IMPACT REVIEW</b>			NEPA PROJECT NUMBER:			
<b>SECTION I – PROPONENT INFORMATION</b>						
1. TO		2. FROM		3. TELEPHONE ( ) -		
4. TITLE OF PROPOSED ACTION, PROJECT TIME LINE			4a. PROPONENT PROJECT NUMBER			
5. PURPOSE AND NEED FOR ACTION ( <u>Must identify requirement/reason for action</u> )						
6. DESCRIPTION OF PROPOSED ACTION AND ALTERNATIVE ( <u>Must write a brief description of the proposed project.</u> Provide sufficient details for evaluation of the total action. Describe the proposed action and identify location. Attach site plan. Identify how much soil/area will be disturbed, whether or not new air emission source or modification of existing will be required i.e. boilers, generators) Use second page for additional information.						
7. PROPONENT		8. SIGNATURE		9. DATE		
<b>SECTION II – PRELIMINARY ENVIRONMENTAL SURVEY</b> (To be filled out by NREA Branch only)						
Check appropriate box describing potential environmental effects including cumulative effects – explain responses in remarks			POS	0	NEG	U
10. LAND USE (total acreage, clearing requirements, topography, erosion potential, geothermal, seismicity, encroachment, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. AIR QUALITY (air emissions, attainment status, state implementation plan, dust, boilers, generators, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. WATER RESOURCES (quality, quantity, wetlands, floodplain, buffer zone, surface water, ground water, streams, RPAs, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. CULTURAL RESOURCES (Native American sites, archaeological, historic buildings/district etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. THREATENED & ENDANGERED SPECIES			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. BIOLOGICAL RESOURCES (tree clearing, habitat protection/removal, migratory birds, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. CONTROLLED TOXIN PROGRAMS, SAFETY AND OCCUPATIONAL HEALTH (asbestos, radiation, radon, chemical exposure, lead, solvents, PCBs, explosive safety quantity-distance, bird/wildlife aircraft hazard, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. HAZARDOUS MATERIALS (use, storage, generation, new stream, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. HAZARDOUS WASTE (disposal, generation, storage, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. SOLID WASTE (solid waste diversion, waste management reports, reporting requirements)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. INSTALLATION RESTORATION			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. AIR INSTALLATION COMPATIBLE USE ZONE/LAND USE (noise, accident potential, encroachment, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. SOCIOECONOMIC			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. OTHER			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>SECTION III – ENVIRONMENTAL ANALYSIS DETERMINATION</b> (To be filled out by NREA Branch only)						
24. <input type="checkbox"/> PROPOSED ACTION QUALIFIES FOR A CATEGORICAL EXCLUSION (CATEX): # OR,						
25. <input type="checkbox"/> PROPOSED ACTION QUALIFIES FOR A CATEGORICAL EXCLUSION (CATEX), WITH FURTHER REVIEW REQUIRED.						
26. <input type="checkbox"/> PROPOSED ACTION DOES NOT QUALIFY FOR A CATEX; FURTHER ENVIRONMENTAL ANALYSIS IS REQUIRED						
NEPA PROGRAM REVIEW		NREA SIGNATURE		DATE		

ADDITIONAL INFO/REMARKS

PROJECT TITLE	NEPA PROJECT NUMBER	
MITIGATION MEASURES		
<p><b>PROJECT PROPONENT AND PROJECT MANAGER APPROVAL OF SECTION III AND MITIGATION MEASURES.</b> Proponent acknowledges and agrees to the conditions and mitigations documented by signing the REIR Form. The Proponent is responsible for communicating the conditions (including incorporation of conditions in contracting documents) to the Construction Manager carrying out the proposed action and tracking that conditions are appropriately implemented. The Construction Manager acknowledges and agrees to the conditions and mitigations documented by signing the REIR Form and returning it to the environmental planning staff. The Construction Manager is responsible for the inclusion of the conditions and mitigations in project contract documents and project design submittals.</p>	<p><b>PROJECT PROPONENT SIGNATURE</b></p>	<p><b>DATE SIGNED</b></p>
	<p><b>CONSTRUCTION MANAGER SIGNATURE</b></p>	<p><b>DATE SIGNED</b></p>

ORGANIZATIONAL REPRESENTATION

1. Chairperson. The AC/S GF will serve as the Chairperson, Environmental Impact Review Board.

2. Members

- a. Representative, CO TBS.
- b. Representative, CO OCS.
- c. Representative, CO WTBn.
- d. Representative, CO SctyBn.
- e. Representative, CO HqSvcBn.
- f. AC/S G-3.
- g. Director, Safety Division.
- h. Director, Marine Corps Community Services Division.

3. Advisors

- a. Counsel, MCICOM/MCB.
- b. Representative, CG, Marine Corps Systems Command.
- c. Representative, CO MCAF.
- d. Representative, Staff Judge Advocate.
- e. Representative, AC/S G-4.
- f. AC/S G-6.
- g. Public Affairs Officer.
- h. Head, Public Works Branch, GF.
- i. Head, National Resources and Environmental Affairs Branch, GF.
- j. Community Planning & Liaison Officer, GF.
- k. Environmental Compliance Coordinator.
- l. Action Sponsor Representatives.